

## MACROS

**#10 – Accept Load-** Use this macro if you receive a preplan. It will ask you to commit to load. Type in yes and put in the trip # where it says load #.

**#30 – Spot Trailer-** Use this to pick up an empty trailer in the yard or at a shipper. You will enter the empty trailer you are picking up in the curr or p/u trlr spot then send or ok. If you are dropping and not reloading where you drop the trailer you will also use this to drop the empty when you get to where it is going. You will use macro #30 again but this time put in the trailer # in the drop trlr spot then put in the drop yard code in the dropped at spot. If you are reloading where you drop the trailer then you will drop it when you send your loaded call.

**#1- Arrive At Shipper-** You will use this macro anytime you pick up a loaded trailer at a shipper. If you are loading out of the yard or a drop yard just do a loaded call(#2). Do this macro when you arrive ( as this will go in as your in time). Pick this macro and hit send or ok. If you reload out of where you drop a trailer at you will still need to send in the arrive at shipper call before you load the trailer.

**#2-Loaded Call-** Enter any trailer you need to drop and then put the trailer you are picking up in the current trailer spot then send or ok.

**#5- Arrive At Consignee-** You will use this anytime you arrive at a consignee to empty a load. Go the #5 macro and hit send or ok.

**#6 – Empty Call-** Use this when you are unloading a trailer. **(DO NOT USE THIS IF YOU ARE DROPPING A LOADED TRAILER AT THE YARD OR A DROP YARD)**. Enter the trailer you are dropping under drop trailer (if you do not drop a trailer leave this blank) and the trailer you are picking up in the curr trlr spot then send or ok.

**#11 – Terminate Call-** Use this macro if you are dropping a trailer at a drop lot or in the terminal yards that will stay loaded for another driver to pick up and deliver and you leave the BOL's with the trailer. You will put in the trailer you are dropping if it asks for it and then the customer code where you are dropping the trailer at, which will be on the drop lot codes sheet.

**#3 – Arrived At Stop-** This macro is used for loads with multiple stops. You will need to arrive at stop, put the stop # in and send or ok.

**#4 – Loading/Unloading Complete –** This macro is used for load with multiple stops. You will use this macro at each stop you do an arrived at stop for when you are done with this stop. Fill out the information needed and hit send or ok. Make sure you mark whether you did a driver unload/load.